

# Dunn Emergency Services, Inc.

P.O. Box 203  
Dunn, North Carolina 28335  
910-892-1211

## Employment Opportunity

Dunn Emergency Services, Inc. is currently accepting applications for the position of  
**ASSISTANT CHIEF.**

### General Definition of Work:

Directs the operational activities of Department; does related work as required. Performs highly responsible administrative and operations level work. Assigned the duties of supervising Fire and EMS activities of the department, and the duties of Training Officer. Work is carried out with wide latitude for exercising individual judgement under general direction of the Chief.

### General Requirements:

Graduation from an accredited college or university with a Bachelor's Degree with a major in Fire Science, Public Administration, Management, Business or a related field preferred. Five years of progressively responsible administrative and supervisory experience in fire and/or emergency medical services response work or equivalent. Thorough knowledge of modern firefighting and EMS methods and ability to apply this knowledge to varied incidents; thorough knowledge of the use and operation of a wide variety of Fire and EMS apparatus; thorough knowledge of laws, rules and regulations relating to Emergency Services; ability to plan, layout and direct the work of subordinates and to maintain discipline; good knowledge of modern management practices; good oral and written communication skills; ability to maintain effective working relationships with staff and the general public; good physical condition.

### Special Requirements:

- NC Office of EMS Paramedic Certification
- EMS Instructor Level I
- NC Department of Insurance Firefighter II Certification
- NC Department of Insurance Driver Operator Certification
- Emergency Vehicle Driver Certification or equivalent
- Fire Instructor Level I Preferred (Required within One Year of Employment)
- Chief 101 or Fire Officer 1
- Possession of a valid Class B driver's license issued by the State of North Carolina.
- NIMS 100, 200, 300, 400, 700 and 800 must be completed.
- NC Department of Insurance VMR Certification
- Must be available after hours to provide administrative and technical support when required.

Starting Salary: \$50,000 - \$60,000 per year Commensurate with Experience.

Benefits: Medical, Dental, Vision & Life Insurance, 401K, Vacation & Sick Leave

Submit Applications/Resumes to Chief Gary Whitman, PO Box 203, Dunn, NC 28835 or to Dunn Emergency Services, Inc. Station 1 located at 101 W. Cumberland Street, Dunn, NC. Applications may be downloaded on our website at [www.dunnemergency.org](http://www.dunnemergency.org).

Contact Gary Whitman for additional information at (910) 892-1211 or (910) 263-0278

Deadline for applications is June 23, 2017 at 5:00PM.

Dunn Emergency Services, Inc. is AN EQUAL OPPORTUNITY EMPLOYER: Qualified candidates will receive consideration for employment without regard to race, color, religion, age, military status, sex, or national origin.

Posted June 2, 2017