

An Opportunity that makes the grade.

Combining a broad array of academic and community programs, together with a lovely campus of abundant greenery and a city that is now the hub of Eastern North Carolina. Pitt Community College is a great choice for your career. Join us in Greenville, where the pleasures of small-town living are matched by the advantages of big city life. The following position is available:



Coordinator, Fire/Rescue Training

POSITION DESCRIPTION:

Under limited supervision is responsible for developing, updating, and coordinating the Fire/Rescue training curriculum in the Fire/Emergency Medical Services division. Develops and implements all levels of Fire and Rescue classes as needed. Coordinate the training schedules for local fire agencies in service training and the PCC Recruit Firefighter Training Academy. Collaborates with adjunct instructors to develop new and innovative course offerings. The Coordinator serves as a public relations representative with municipal and volunteer fire departments in surrounding areas. Instruct students in various fire classes and performs related administrative and recordkeeping duties. Interacts with and assists students in various other related areas. Reports to the Director, Fire/EMS Training.

EDUCATION REQUIREMENTS:

Associate's degree in Fire Protection Technology or related field. Bachelor's degree preferred. Three to five years of teaching experience and/or active fire/rescue training experience; or any equivalent combination of education and experience which provides the required skills, knowledge, and abilities. Must be a certified NC Fire & Rescue Commission Firefighter Level II and a NC Fire & Rescue Commission Fire Instructor Level II. Must be qualified in at least two NC Fire and Rescue Commission topics of fire and/or rescue courses. Additional specialty instructor certifications preferred.

WORK EXPERIENCE:

Minimum of three to five years of teaching and/or fire experience; or any equivalent combination of education and experience which provides the required skills, knowledge, and abilities. Prior experience using off-site facilities to conduct training desirable.

SKILLS:

Demonstrated ability to build positive relationships with municipal and volunteer fire agencies; strong verbal and written communication skills. Significant experience in the coordination, evaluation, and screening of part-time employees; extensive knowledge of standards established by the North Carolina Office and State Fire Marshal and the North Carolina Fire/Rescue Commission; demonstrated experience with detailed recordkeeping and time management;. Good computer skills including competence extracting information to create statistical reports. Flexibility in work is a must including night and weekend work.



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College Current Job Openings.

Full-Time position available immediately ***PCC application, resume, Copy of transcripts required**

Salary commensurate with experience and education background within college's pay range

Open until filled.

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